

Trustee vacancies

The Latymer Foundation at Edmonton

The Latymer School
Haselbury Road
Edmonton
London N9 9TN

Applications are invited from individuals aged 18 and over, for the position of Trustee, on the Board of **The Latymer Foundation at Edmonton**. The Foundation is a charity and the main beneficiary is The Latymer School at Edmonton, a selective secondary school.

Volunteers must be able to attend 6 or more evening meetings at the school in the academic year, have an interest in education and have skills relevant to the needs of the Board. Successful applicants will be required to undertake a DBS check.

Full details of the Role of the Trustee and a Person Specification are set out below.

Applications by letter to the Chair of Trustees, Mr Dick Hibberd, to be accompanied by a full CV should be sent to latymerfoundation@latymer.co.uk by 5.00pm on Monday 29th June 2020. Short-listed candidates will be invited for interview by the Trustee Board (which may be conducted online).

The Role of a Trustee of The Latymer Foundation at Edmonton

Trustee vacancies are advertised widely. Application is open to anyone aged 18 and above and selection is by trustee board interview. All the trustees are volunteers.

The Latymer Foundation at Edmonton is a charity, so trustees are subject to Charity Law. The main beneficiary of the Trust is The Latymer School, a successful selective school in Edmonton.

The Foundation

- owns The Latymer School playing fields and school buildings and the outdoor pursuits centre in Wales and is responsible for their maintenance and development.
- ensures the distinctive character of the school is maintained. (Details of the school's aims, ethos and history can be found on the school's web site).

Each trustee is in a position of trust to manage the Foundation's affairs.

The trustee body collectively has a range of skills that ensure its effectiveness.

A trustee is expected to attend around 6 evening meetings of the board at intervals during the academic year. Individuals may volunteer to serve on sub-committees according to their expertise and experience. Meetings are currently being held online due to Covid-19.

Trustees must:

- be prepared to read essential and relevant documentation related to meetings,
- be open minded
- be objective in their decision making
- be prepared to work in a committee framework
- be prepared to contribute to discussions
- be a good listener and
- be interested in secondary education.

Training is provided and an experienced trustee mentor will induct any new trustee to the role.

Trustee must adhere to **Nolan's Seven Principles of Public Life** and undergo a **DBS check**.

Trustees may be invited to school events and may attend if they wish.

Initial appointments are for two years with re-appointment made by a majority of trustees.

Person Specification

All trustees are volunteers and must be able to attend meetings in the evenings at the Latymer School.

Trustees must be age 18 and above.

Any trustee may be at the start of their career or be skilled and experienced in a particular area.

Applicants are expected to divulge their specific skill set and experience and assess how they would meet the expectations of being a trustee. (*See The Role of the Trustee*)

Applicants with skills, experience or training in construction, education, finance, IT and law are especially welcome.

Applicants must be interested in supporting the school as it adapts to changing circumstances.

All trustees must be prepared to attend training as required.

New trustees are allocated an experienced trustee mentor.